## Color Palette Communication Guidelines: Do's and Don'ts for each color

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| Communication | Red/Adventure | Yellow/Responsibility | Blue/Harmony | Green/Curiosity |
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| Do's: | - Get to the point <br> - Humor <br> - Immediate benefits <br> - Outcomes <br> - Urgency | - Give details <br> - Clear \& direct <br> - Build your case <br> - Present long range consequences <br> - Be early <br> - Validation <br> - Recognition <br> - Plan | - Positive friendly tone <br> - Open body language <br> - Team/group oriented <br> - Interaction is valued <br> - Eye contact <br> - Physical touch <br> - Talk about emotions <br> - People related ideas <br> - Helpful, coaching | - Ask why? <br> - Talk in terms of theory <br> - Logical/factual <br> - Appreciate confidence |
| Don'ts: | - Over explaining <br> - Too vague | - Use abstractions <br> - Use generalities <br> - Be late | - Compete <br> - Use antagonism <br> - Use rejection <br> - Use disapproval | - Question competence <br> - Small talk/idle conversation |

I. Lessons from the colors:

- Consider your audience
- Know your own propensities
- Value \& nurture difference among team members
- Acknowledge your appreciation of others differences
II. Where's the rub? Where do the differences create challenges in communication between the different colors?
- Perception: Orientation: Human/relationship, task $\&$ results or process focus. Introvert $\mathbb{\&}$ extrovert.
- Time: Different colors operate on different times ..... Present or Future
- Pace or speed

